



Northwest London Resource Centre

Youth Outreach Prevention Specialist Job Description

Position Overview:

NWLRC is seeking a dedicated and passionate Youth Outreach Prevention Specialist to lead our **Northwest Youth United project**. The role involves coordinating multiple 12-week cycles of activities focused on equipping young people with essential life skills and fostering personal growth for a successful future. The Youth Outreach Prevention Specialist will play a crucial role in pairing mentors with youth participants, collaborating with local schools, and working alongside emergency response services to prevent participation of youth in violence and gang-related activities.

Report to:

The Youth Outreach Prevention Specialist will be an employee of Northwest London Resource Centre (NWLRC). Day-to-Day supervision/consultation will be provided by the Youth Services Supervisor of Northwest London Resource Centre both formally and informally as determined by the project.

Qualifications:

Social Service Worker Diploma, Child and Youth Worker, or education or work experience related to social services field of expertise. Extensive experience of over 3 years actively working in youth outreach and prevention programs is an asset.

Commitment:

This is a full-time position for 37.5 hrs/week that incorporates service delivery reflective of youth peek program times for participation. Occasional Saturday is preset. Work schedules are planned in three month blocks.

Wages:

\$27 per hour with benefits after 3-month probation period.

Responsibilities

Cycle Coordination:

- Plan and coordinate each 12-week cycle of Northwest Youth United Program.
- Design and implement a diverse range of activities that promote personal growth and essential life skills.

Mentorship Pairing:

- Facilitate the pairing of mentors with youth participants to build trusting relationships.
- Provide ongoing support and guidance to mentors and participants throughout the program.

Collaboration with Local Schools:

- Work closely with local schools, including Sir Frederick Banting Secondary School and Wilfrid Jury Elementary School.
- Ensure proper referrals to the program through collaboration and strong communication between school staff and the Youth Outreach Prevention Specialist.

Collaboration with London Police Services:

- Collaborate with the Diversity team at London Police Services.
- Align conflict resolution and violence prevention workshops with community safety initiatives to reduce the risk of youth involvement in criminal activities.

Youth Support Networks:

- Collaborate with organizations providing counseling and mental health services.
- Ensure young people have access to a comprehensive support system addressing their specific needs.

Identifying High-Risk Youth:

- Work directly with local schools to identify youth at high risk of exposure to and access of guns and gangs.
- Implement a unique version of the NWLRC YEP program with a peer mentorship component.

Outreach and Information Dissemination:

- Be present at each school once a week to effectively reach and support the youth population.
- Provide information to school staff and youth about the Northwest Youth United Program.

Staff and Project leadership

- Lead and direct the responsibilities of the Youth Outreach assistant
- Lead and direct the completion of the project criteria
- Manager the project Budget

Qualifications:

- Leadership, strong organizational, and time management skills
- Excellent interpersonal skills as well as verbal and written communication skills
- Experience with report writing, maintaining statistics, and fundraising
- Capacity to build relationships with youth, parents, community members, and professionals
- Proven ability to work with youth of diverse and ethnic/cultural backgrounds
- Motivated, self-starter and able to work in a flexible environment that puts client's first
- Capacity to work independently as well as within a multidisciplinary team

- Proficiency with Microsoft office, Google Forms, and database entry
- Ability to work under pressure and meet deadlines
- Clearance through a Vulnerable populations police screening process
- Current CPR and First Aid certification (or willingness to obtain certification)
- Experience in program development and implementation.
- Valid Driver's license with access to a car
- Must have a registered Social Insurance Number and eligible to work in Canada.

To apply for the position please send resume and cover letter as one Word Document or PDF File to Administration Coordinator Vincent Tao at vtao@slnrc.ca

Thank you for your interest in this position but only candidates selected for an interview will be contacted. Please do not call.

“We work together to “empower and enrich the neighbourhood in an inclusive environment.”